



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KHATRA ADIBASI MAHAVIDYALAYA
Name of the head of the Institution		Kalyan Kanti Dutta
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+918900057220
Mobile no.		9051051243
Registered Email		khatraacollege@gmail.com
Alternate Email		kacollege@rediffmail.com
Address		P.O.- Khatra, District-Bankura
City/Town		Khatra
State/UT		West Bengal
Pincode		722140
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Aloke Bhowmik
Phone no/Alternate Phone no.	+919475623715
Mobile no.	8910120338
Registered Email	khatraacollege@gmail.com
Alternate Email	alokebhowmik.b05@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kamv.ac.in/aqar.php
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kamv.ac.in/aca_calendar/1676541844_AC_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	60.50	2007	31-Mar-2007	31-Mar-2012
2	B+	2.54	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	02-Feb-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guided Department of Sanskrit to conduct Awareness Programme on	11-Sep-2019 1	80

Value Education in association with Supur High School		
Guided Department of Philosophy to conduct Awareness Programme on Social Values & Ethics in Society in association with Supur High School	11-Sep-2019 1	80
Orientation Programme on Importance of Language & Communication Skill Development Lab	25-Sep-2019 1	60
Guided Department of Philosophy to conduct Special Lecture on World Philosophy Day	21-Nov-2019 1	70
Guided Teachers Council to conduct One Day Seminar on Intellectual Property Rights	05-Feb-2020 1	100
Guided Department of English in collaboration with Department of Political Science to conduct Awareness Programme on Adibasi Women Empowerment and Political Participation	07-Feb-2020 1	25
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Khatra Adibasi Mahavidyalaya	UGC Women Hostel	UGC	2020 365	3200000
Khatra Adibasi Mahavidyalaya	RUSA 2.0 (2nd instalment)	RUSA	2020 365	5000000
Khatra Adibasi Mahavidyalaya	Construction of SC/ST Girls Hostel under RUSA 2.0 (Component 11)	RUSA	2019 365	5000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
a) Guided Department of Sanskrit to conduct Awareness Programme on Value Education in association with Supur High School on 11.09.2019. b) Guided Department of Philosophy to conduct Awareness Programme on Social Values Ethics in Society in association with Supur High School on 11.09.2019. c) Guided Teachers Council to conduct One Day Seminar on Intellectual Property Rights on 05.02.2020. d) Guided Teachers Council to Conduct Orientation Programme on Importance of Language Communication Skill Development Lab on 25th September, 2019. e) Guided Department of English in collaboration with Department of Political Science to conduct Awareness Programme on Adibasi Women Empowerment and Political Participation on 07.04.2020.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Academic Orientation	a) Department of Sanskrit conducted Awareness Programme on Value Education in association with Supur High School on 11.09.2019. (b) Department of Philosophy conducted Awareness Programme on Social Values Ethics in Society in association with Supur High School on 11.09.2019. (c) Teachers Council conducted One Day Seminar on Intellectual Property Rights on 05.02.2020. d) Teachers Council conducted Orientation Programme on Importance of Language Communication Skill Development Lab on 25th September, 2019.
Career Counselling	The Career Counselling Cell under the aegis of IQAC has updated the website

	and uploaded various notifications for competitive examinations and other job openings. Students can access them to apply accordingly.
Faculty Development Programme	2, 1, 1, and 2 faculty members successfully completed Orientation Programme, Refresher Course, Faculty Development Programme ShortTerm Course respectively in the current academic year.
Timely Completion of Curriculum	Achievement: Planning and organization of teaching schedules and routine circulated to the students through website and notice. In addition to regular routine classes aiming at completion of syllabus, remedial classes for slow learners and deeper understanding classes for advanced students respectively are arranged for covering areas of concern in examinations. Online classes are taken routinewise through Google Meet via college ERP. Outcome: Students who needed extra classes to comprehend and revise lessons were benefitted and better prepared for upcoming examinations. Online classes via ERP helped students during COVID as no classes were hindered.
Enhancing quality of Teaching-Learning	Achievement: Adopting student centric interactive strategies like Project writing, Student Seminar, Field visit, Quiz contest, Wall magazine and Assignments. Emphasis laid on ICT enabled teaching and use of multi-modal facilities like PPT for making teaching-learning experiences exciting and impactful.
Fulfilling Social Responsibilities	NSS wing organising Swachh Bharat Abhiyan and awareness programme on Dengue in adopted villages. Departments like Philosophy, Sanskrit, English Political Science conducted outreach programme through awareness sessions at local school and villages.
Feedback Mechanism	Achievement: Feedback on teaching and facilities provided by the college are taken from students, analysed and suggestions recommended and implemented for holistic improvement of the college. Suggestions are also taken from parents during departmental parent teachers meet. Outcome: Feedback mechanism helped to redress the issues that demanded attention. During parent teachers meet, parents actively involve

	as stakeholder to comment on the areas of improvement.
Financial Assistance to Students	Achievement: Half free and full free studentship provided to needy students. Outcome: Encouraging the financially challenged students to continue their studies.
Extracurricular Activities	Achievement: Annual sports meet organised to encourage sports, gymnasium facility available for students, Physical Education teacher escorts students to various district level and inter college sports competition like football tournament. International Yoga Day is celebrated every year on 21st June within the campus. Besides, cultural events in form of Freshers and Social are organised annually. Outcome: Students engaging in extracurricular activities help them in remaining physically active and socially interactive. However, this time due to COVID, Yoga Day was celebrated virtually and students performed asanas from their home which was viewed through Google Meet.
Promoting Digitalization	Achievement: Financial and Academic data are stored in cloud-based data management software ERP under the aegis of CAMS Outcome: Keeping pace with digitalization and advancement of technology; data security is ensured for all stakeholders. Furthermore, academic data of all the faculty members are collected criterion wise through college ERP.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">21-Jan-2023</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	21-Jan-2023
Name of Statutory Body	Meeting Date				
Governing Body	21-Jan-2023				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				

Year of Submission	2020
Date of Submission	03-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College Administration Management Software (CAMS), a suite of integrated applications, is used to carry out activities specifically related to administrative domain like Online Admission and Fees collections etc. Its updated ERP named eCOLLEGE is a cloud based integrated and continuously updated databased management software facilitating on one hand the academic part like online class, online automated attendance, study materials storage, assignments submission, online examination, faculty profile, sending SMS to students and on the other hand the administrative activities like payment gateway, accounts, asset register, audit etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College ensures strict adherence to the curriculum prescribed by the affiliating University for all courses offered. Prior to the beginning of an academic session, the routine sub-committee along with the departmental heads frame the routine, which is circulated via Website and notice board display. Teaching assignments determining topic allocation is decided in departmental meetings by dividing the syllabus into micro modules as per convenience of faculty member's area of interest. These teaching assignments are shared with the students in class. After one month of teaching, again departmental meetings are held with class representatives discussing the areas that require more focus, attendance of students and their overall feedback. Corrective measures are discussed, recommended and implemented. Prior to one month of exam, departmental meetings are held to discuss areas to be covered, identifying students that require more attention and thereby remedial classes are taken for both weaker and advanced students. The proceedings adopted in the departmental meeting are also discussed in the Teachers' Council meeting to get everyone acquainted with the corrective measures where every member of the council had an opportunity to offer innovative ideas for proper delivery of curriculum. Feedback is taken after the completion of the final examination. Thereafter, grievances of the students for overall improvement of the academic ambience of the institution are initially tabulated. These tabulated feedbacks again are discussed threadbare initially in the departmental meetings for its resolution if it is viable to resolve and if they are not then it is forwarded to the

Teacher-in-Charge for its needful action. Students' assessment of teacher's performance serves as a definitive institutional mechanism to ensure effective curriculum delivery. Departmental seminars are organized at intervals for further enrichment of the curriculum delivery process. In some of these Seminars, students are encouraged to make presentations on curricular topics in order to judge their understanding and also to assess the effectiveness of curriculum delivery by the teachers. For quality enhancement of the faculty, research initiatives for doctoral/post-doctoral degree are always encouraged. The faculty also participate in Refresher courses/Orientation Programmes/workshops on syllabi organised by the University for continuous up gradation of curricular knowledge and teaching skills. The College Library is well endowed with text books and reference books of various disciplines based on the University stipulated curriculum. ICT based teaching is also encouraged for effective delivery of the curriculum. Remedial classes are held for slow learners to ensure effective communication of the curriculum across students of varying learning abilities. Additional study materials and referenced notes are also provided by the faculty to students to ensure effective learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History Honours and Programme	11
BA	Physical Education	20

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Initially, a feedback format is prepared in consultation with all the members of the Grievance Redressal Committee where some important queries reflecting teaching learning process as well as holistic development of the college are placed. After that, the format is distributed among the students and the feedback is anonymous so that students may feel free to express their grievances, if any. Thus, the feedbacks received from the students are tabulated and these tabulated feedbacks are discussed threadbare initially in the departmental meetings for its resolution if it is viable to resolve and if they are not then it is forwarded to the Teacher-in-Charge for its needful action. In certain cases, it is referred to the concerned authority for its final approval and to take necessary actions. Through parent teachers meet, we try to obtain verbal feedback from the parents.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English Hons	67	844	43
BA	History Hons	80	1020	55
BA	Philosophy Hons	67	1062	44
BA	Sanskrit Hons	80	1472	50
BA	Santali Hons	67	265	38
BSc	Mathematics Hons	23	166	14
BSc	Chemistry Hons	15	177	3
BSc	Physics Hons	20	150	3
BA	PROGRAMME	1124	2529	909
BA	Bengali Hons	80	1731	62

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2600	0	24	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	39	8	3	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, there is a “Students mentoring system” available in each department of the institution where one teaching faculty is given the responsibility for mentoring semester wise group of students. Problems raised by mentees are redressed through discussions, taking extra/remedial classes, supplying hard/soft copies of notes, power point presentations prepared by faculty members used during class teaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2600	24	1:108

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	24	4	9	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	111 (BKU)	6th Semester	16/10/2020	30/10/2020

BSc	111 (BKU)	6th Semester	16/10/2020	30/10/2020
BCom	111 (BKU)	6th Semester	16/10/2020	30/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is bound to follow the instructions of Bankura University regarding the continuous internal evaluation procedure at the institutional level. Accordingly, our college follows the directive issued by the Bankura University regarding the holding of examinations. Students enrolled under the newly introduced CBCS, have to appear in Internal Exam of 10 marks and Final Exam of 40 marks. The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessments, assignments, presentations, students-seminar, students-projects, role play, group discussions, subjects quiz etc. Remedial classes are organised for the students requiring additional help. Regular feedback is taken from the students to improve teaching leaning method.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to the academic calendar as announced time to time by the affiliating University. Thus, prior to the commencement of the academic session an academic calendar is notified which clearly specifies the date or time of various academic events.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://kamv.ac.in/course_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
111 (BKU)	BA	Honours	228	186	81.58
111 (BKU)	BA	Programme	195	90	46.15
111 (BKU)	BSc	Honours	15	11	73.33
111 (BKU)	BSc	Programme	4	1	25

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kamv.ac.in/images/uploads/Students%20Feedback%20Mechanism.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Seminar on Intellectual Property Rights	IQAC	05/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	5.1
International	Sanskrit	1	2.2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
Plasmon-Enhanced Electrochemical Biosensing of Hydrogen Peroxide from Cancer Cells by Gold Nanorods	Swarup Kumar Maji	ACS Applied Nano Materials	2019	14	Khatra Adibasi Mahavidyalaya, WB, India	14
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	20	3	7
Presented papers	4	0	1	0
Resource persons	2	0	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Awareness Campaign By Kanyashree Girls on 25/07/2019	NSS (Unit I, II III)	10	30
Independence Day	NCC and NSS (Unit I, II III)	15	100
Dengue Awareness Programme in association with Supur Gram Panchayet on 10/12/2019	NSS (Unit I, II III)	8	100

Republic Day	NCC NSS (Unit I, II III)	20	110
CATC-KG-19 Khatra, Bankura (W.B.) Date: 06/02/2020 To 15/02/2020	NCC	1	40
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS (Unit I, II and III) and NSS	Cleanliness Programme	5	90
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
132	64.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21288	1158578	2057	322671	23345	1481249
Reference Books	9132	571439	285	128531	9417	699970
e-Books	100000	6000	0	0	100000	6000
Journals	3	5075	0	0	3	5075
Digital Database	0	0	0	0	0	0
CD & Video	51	7000	0	0	51	7000
Library Automation	1	0	0	0	1	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	7	20	0	0	9	10	10	10
Added	4	0	0	0	0	0	4	0	0
Total	54	7	20	0	0	9	14	10	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College ERP Study Materials Section and College Website E-material section	http://www.kamv.ac.in/e_materials.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
21.3	30.5	1.89	2.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>For the purpose of maintenance of computers, a local vendor is at present, entrusted with the task, on need basis. Amenities like water purifying contract is maintained with Aqua guard. All purchases are done abiding by government norms of inviting E-tenders which are notified in the college website in a section known as Tender Notice, the link of which is given below.</p> <p style="text-align: center;">https://kamv.ac.in/tender_board.php</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Full/Half Free ship	43	21960
Financial Support from Other Sources			
a) National	Kanyashree	2029	9899100

	Prakalpa (Govt of West Bengal), Jindal Foundation Scholarship, Oasis: (SC, ST OBC), Swami Vivekananda Merit cum Means		
b) International	NIL	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Instituti onalized Career Counselling Sessions	6	6	6	6
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2020	1	B.A. Honours	Physical Education	Bankura Christian College	B. P.Ed.
2020	8	B.A. Honours	History	Bankura University, Netaji Subhas Open University, Jangal Mahal Teachers Taining Institute	M.A., B. Ed.
2020	19	B.A. Honours	Bengali	Bankura University, Abodh Institution, Swarajnagar Teachers Training College, Radharanai Educational Institute	M.A., B. Ed.
2020	15	B.A. Honours	English	Bankura University, Netaji Subhas Open University, Gita Teachers' Training College, Radharani Educational Institute, Raipur B.Ed. College, Swarajnagar Teachers' Training College, Jangal Mahal Teachers' Training Institute	M.A., B. Ed.
2020	16	B.A. Honours	Santali	Bankura University, Burdwan University, P.R.M.S. College, Abodh Institution, Khatra, R.R. Educational Institute	M.A., B. Ed.

2020	12	B.A. Honours	Philosophy	Bankura University, University of Burdwan, Abodh Institution, Swarajnagar Teachers' Training College, Radharanai Educational Institute	M.A., B. Ed.
2020	10	B.A. Honours	Sanskrit	Bankura University, Ramananda College, Jangalmahal Teachers' Training Institute, Radharani Educational Institution, Prodyumna Institute of Higher Education	M.A., B. Ed.
2020	8	B.Sc. Honours	Mathematics	University of Burdwan	B.Ed.
2020	5	B.Sc. Honours	Chemistry	Biotechnol ogy from Seacom Skillls University, Simlapal College of Education, Uttaran College of Education, Onda, Bankura, Swaraj Nagar Teacher's Training College, Netaji Teachers Training Institute	M.Sc., B.Ed.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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NET	0
SET	0
Any Other	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebrating National Librarians Day in India (12.08.2019)	Institutional	25
Independence Day Observation (15.08.2019)	Institutional	115
National Sports Day in the memory of Major Dhyan Chand (29/08/2019)	Institutional	42
Teachers Day Celebration (05.09.2019)	Institutional	180
Annual Sports (11.10.2019-12.10.2019)	Institutional	100
Netaji Birth Anniversary Observation (23.01.2020)	Institutional	50
Republic Day Observation (26.01.2020)	Institutional	110
Saraswati Puja Celebration (29.01.2020)	Institutional	890
International language day Celebration (21.02.2020)	Institutional	60
Yoga Day Celebration (21.06.2020)	Institutional	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Union has duly been framed as per the University resolution and government orders issued by the State Governments consisting of one General Secretary, one elected Vice President and other representatives. Teacher-in-Charge is the Ex Officio of the Student union and as per the government order General Secretary becomes a member of the Governing Body for a tenure. The Student Council helps to arrange Social, Freshers, Saraswati Puja and Annual

Sports event in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are several sub-committees present in the institution consisting of both teaching and non-teaching staff of the institution. These sub-committees include Finance Sub-Committee, Purchase Sub-Committee, Development Sub-Committee, Service Book Sub-Committee, Grievance redressal Cell, Prospectus Sub-Committee, Admission Sub-Committee, Exam Sub-Committee, Research and Seminar Sub-Committee, Library Sub-Committee and overall, the Teachers Council or academic council. These committees help in the smooth functioning of administration and academics. Meetings of these committees are convened as and when required and takes resolutions time to time as and when required and convey to the Teacher-in-Charge. The Teacher-in-Charge places resolution taken by some important committees before the Governing Body for its final approval. This is the part of participatory management of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College ensures strict adherence to the curriculum prescribed by the affiliating University for all courses offered. The faculty makes all efforts to develop the curriculum stipulated by the affiliating University according to the learning abilities of students and also to develop their competencies for future employment. The given curriculum is supplemented with communication of contemporary developments within each discipline and its relevance in the national and international sphere. This allows students to connect pedagogical

concerns of the curricula to the everyday world that surrounds them and also relate the curricula imparted to a larger context.

Teaching and Learning

Teachers make sure that the lectures are sufficiently interactive. Learner centred teaching is practised by addressing the learning abilities of advanced and slow learners. Teaching assignments are based on individual teacher's area of specialization. Invited lectures, departmental seminars, student presentations are organized for continuous enhancement of the quality of teaching and learning. Remedial classes are held for slow learners. Advanced learners are provided with additional reference materials by the faculty.

Examination and Evaluation

The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessment test, assignments, presentations, projects etc. Transparency is maintained in prompt evaluation process. The Examination committee plays an important role to ensure smooth conduction of examinations. The practical examination is conducted with internal and external examiners appointed by the concerned University.

Research and Development

The college always promotes research activities by providing support in terms of sanctioning duty leaves, encouraging faculty to participate in Post-Doctoral Experiences (abroad), FDPs, Refresher and Orientation courses, Seminars and Workshops for updating their knowledge base, improving their knowledge imparting skills in order to ensure effective delivery of the revised/updated content of the curriculum to the students. Students are also encouraged to take part in different field-based project work. One faculty member has been awarded PhD during this academic year.

Library, ICT and Physical Infrastructure / Instrumentation

The college library is Fully equipped library with automation facilities. There are 2 full-fledged Computer Labs and 1 Smart Classroom with projector. Besides, 24 by 7 WiFi Facilities are available in the college.

Human Resource Management

Faculty and Staff are encouraged to participate in self-development

programmes. The quality of human resources available is sought to be continuously upgraded through training/re-training and proper encouragement and motivation. Optimal utilization of available human resources is planned to be achieved as all staff members participate in various institutional activities as members of different sub-committees. Students are encouraged to participate in co-curricular and extra-curricular activities so that their talents may be groomed along with academic pursuits.

Industry Interaction / Collaboration

The course of study is prepared in relevance to industry.

Admission of Students

All admission procedures are conducted through online admission portal as per directives of the Higher Education Dept. and the University. The intake capacity for all courses as approved by the University is strictly adhered to by the College. Application forms for admission, payment of application fee, publication of merit list and payment of admission fee are all completed through online admission system so that candidates do not need to be physically present for admission and to ensure transparency in the admission of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The Detailed project Report or DPR is prepared by the college under the guidance of experts. All members of the Planning Development sub-committee are informed about the meetings through e mail. Resolutions of previous meeting are also sent to them through e mail.</p> <p>All correspondence to Executive Engineer, PWD, Govt. of West Bengal, in respect of RUSA 2.0 grant, is done through e mail. Utilization certificate in respect of infrastructure grant received by the College under RUSA 2.0 is submitted periodically to RUSA Cell of the Higher Education Department.</p>
<p>Administration</p>	<p>The office is fully automated with several computers tied with LAN and internet facilities are available. Starting from admission, re admission, filling up of registration and examination forms, collection of different fees is done through CAMS.</p>

Directives from the Higher Education Dept. and from Bankura University are received online and necessary information in compliance to such directives are sent through e mail. Teachers are encouraged to submit all applications through e mail. External members of the Governing Body are kept informed about institutional issues and activities through email to ensure permanent storage.

Finance and Accounts

All accounts of the institution are computerized. Grants from the Higher Education Dept. and from UGC are received through direct credit to bank account of the institution under PFMS. All payments relating to utilization of grant received under RUSA 2.0 are done electronically through PFMS. Salary bills for all employees under Govt. Pay Packet Scheme are submitted online since the introduction of IFMS in 2018. Disbursement of salary through IFMS is directly to beneficiaries' bank account. For employees on college pay, salary is disbursed to beneficiaries' bank account through payment advice to the concerned bank. Student fees are received through bank. Human resource Management system or HRMS software has been installed by the college for generating pay bills, submission of claim bills to the DPI, Govt. Of West Bengal and Bankura Treasury subsequently by using HRMS software.

Student Admission and Support

Admission to all courses offered by the institution takes place through online admission portal CAMS software procured by college. Application forms available on the portal are submitted online by the applicants along with payment of application fee through Pay U. After proper scrutiny of all applications received online, the Merit List is published online on the Admission Portal as well as on college website. All Notices and announcements regarding admission are published online. Thus, the entire admission process is completed electronically. Applications for cancellation of admission are received through email and processed online. In the Library the college has procured SOUL 2.0 software provided by the UGC.

Examination

The affiliating University issues online all notifications regarding

Examinations. Students fill up online form for appearing at university examination and the same are approved online by the College after verification. Examination fees have to be deposited by the College to the University through State Bank Collect after collecting the same from students through bank account of the College. The University issues Admit cards online and the same have to be downloaded by the College for distribution among students who will appear in University examinations. All documents relating to allotment of examination centre by the University are received online and the institution accordingly conducts the University examinations. The marks of Internal Assessment, Practical and Final examinations have to be submitted online to the University. Teachers serving as examiners for Theoretical/ Practical examinations conducted by the University also have to submit the marks online through University login.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	One Day Institutional Level Induction Programme on HRMS for Non- Teaching Staff	05/10/2019	05/10/2019	2	7
2019	NIL	One Day			1	7

		Institutional Level Workshop on e-Pension for Non-Teaching Staff	10/12/2019	10/12/2019		
2019	One Day Institutional Level Workshop on ERP	One Day Institutional Level Workshop on ERP	30/08/2019	30/08/2019	20	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	14/11/2019	04/12/2019	21
Orientation Programme	1	30/08/2019	20/09/2019	21
Refresher Course	1	03/01/2020	16/01/2020	14
Faculty Development Programme	1	09/06/2020	15/06/2020	7
Short Term Course	1	29/06/2020	04/07/2020	6
Short Term Course	1	05/06/2020	11/06/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	7	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal audit through small committee comprising of the Teacher-in-Charge, Bursar, Head Clerk and the Accountant. External audit is done by the External Audit Agency duly deployed by the state Government time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Bankura University	Yes	IQAC
Administrative	Yes	External Audit Agency duly deployed by the State Government	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teachers Meet (Department wise), 2. Feedback from Parents, 3. Participation in cultural program

6.5.3 – Development programmes for support staff (at least three)

1. ERP Orientation Programme, 2. Training for newly introduced HRMS system, 3. Training for newly introduced e-Pension
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Setting up of Language Lab 2. Organising Webinar in collaboration with neighbouring colleges 3. Maintaining Kitchen garden in Boys Hostels

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guided Department of Sanskrit to conduct Awareness Programme on Value Education in	10/09/2019	11/09/2019	11/09/2019	80

	association with Supur High School				
2019	Guided Department of Philosophy to conduct Awareness Programme on Social Values Ethics in Society in association with Supur High School	10/09/2019	11/09/2019	11/09/2019	80
2019	One Day Institutional Level Workshop on e-Pension for Non-Teaching Staff	14/11/2019	10/12/2019	10/12/2019	8
2019	Guided Department of Philosophy to conduct Special Lecture on World Philosophy Day	14/11/2019	21/11/2019	21/11/2019	70
2020	Guided Teachers Council to conduct One Day Seminar on Intellectual Property Rights	24/01/2020	05/02/2020	05/02/2020	25
2020	Guided Department of English in collaboration with Department of Political Science to conduct Awareness Programme on Adibasi	24/01/2020	07/02/2020	07/02/2020	25

Women
Empowerment
and
Political Pa
rticipation

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
English Department Women Day Celebration	10/03/2020	10/03/2020	15	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	1	07/02/2020	1	Awareness Programme on Adibasi Women Empowerment and Political Participation	Adibasi Women Empowerment and Political Participation	25

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1	11/09/2019	11/09/2019	80
1	11/09/2019	11/09/2019	80

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Continuing plantation of saplings to promote green and clean campus
2. Efforts taken to make mango orchard
3. Leasing water bodies inside the campus to make efforts towards pisciculture.
4. Campus gardening of seasonal flower
5. Maintaining Herbal Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **Campus Gardening:** To sensitize and educate students and their peer groups towards best environmental practices, we have always focussed on campus gardening with a view to saving the flora and fauna inside the campus. It creates a conducive environment for the growth of plant species, tiny insects, moths, butterflies and bees. The Eco Club, NSS volunteers and NCC cadets equally take part in maintaining the garden. The seasonal flowers enhance the beauty of the campus making the ambience pleasant and stress free. However, during COVID-19 lockdown when the campus was subjected to exigency closure, the practice of gardening was hampered due to lack of nurturing and care.
2. **Manufacturing Distribution of Hand Sanitizers by Chemistry Department:** In the wake of COVID-19 pandemic, there was a dearth of hand sanitizers in initial stage. During that crisis, Department of Chemistry prepared hand sanitizers with available chemicals in the lab using isopropyl alcohol, glycerol, hydrogen peroxide and sterile distilled boil water. Faculty members have also taken initiative to distribute the hand sanitizers to neighbouring villagers in small bottles.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://kamv.ac.in/images/uploads/Our%20Best%20Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- ? Imparting quality cost-effective dynamic value-based education at the undergraduate level with a focus on the underprivileged section of the society.
- ? Establishing itself as a one-stop source of education for students. ? Minimizing the gap between privileged and underprivileged sections of the society regarding attaining higher education. ? Sustaining a student-friendly ambience perfectly conducive to learning. ? Ensuring holistic development of students into responsible citizens and exemplary human beings. ? Work for the advancement of learning through optimum utilization of state-of-the-art teaching aids. ? To be continually cognizant with the needs and demands of students and creating scope for interaction with local people through NSS and

cultural programme. ? To take the institution to greater heights of eminence and excellence via the route of better academics

Provide the weblink of the institution

https://kamv.ac.in/mission_vision.php

8.Future Plans of Actions for Next Academic Year

- Organizing webinar of Science departments
- Conducting Gender Sensitization Programmes or Talks
- In the wake of pandemic, routine-wise online classes, submission of assignments and online exams through college ERP
- E-reservoir for class notes for free open access to students
- Upgradation of Sanitary Complex