

Proceedings of the Department of Chemistry Meeting held on 10.09.2020 at 03:00 pm in the afternoon in the department of Chemistry, Khatra Adibasi Mahavidyalaya through Google Meet

Dr. Swarup Kumar Maji, Assistant Professor, Head, Department of Chemistry, presided over the meeting. The following members were present:

1. Dr. Swarup Kumar Maji
Assistant Professor, Head
Dept. of Chemistry
2. Dr. Ramakanta Mondal
Assistant Professor
Dept. of Chemistry
3. Mr. Soumen Rakshit
SACT-II
Dept. of Chemistry
4. Mr. Saroj Modak
SACT-II
Dept. of Chemistry
5. Mr. Bivas Dey
SACT-II
Dept. of Chemistry

At the outset, Dr. Maji welcomed all the members.

Approval of Agenda – A motion was made from the floor, seconded, and the agenda was approved by voice vote.

The department has passed a resolution to initiate the academic session 2020-21 according to the university's approved academic calendar. The distribution of the class routine will align with the routine created and approved by the Head of the Department, and it is mandatory for the faculty members to finish the syllabus within the timeline mentioned in the academic calendar. To encourage modern and innovative teaching approaches, the department suggests that faculty members use online platforms for delivering lectures, sharing study material, and conducting assessments. The department prioritizes providing students with adequate support in terms of counseling, academic guidance, and career development. Additionally, the department will organize workshops and seminars to enhance the knowledge and skills of both faculty members and students.

The department has decided to continue the mentorship program for both newly admitted and existing students by appointing mentors. Mentors will assist newly admitted students in adjusting to the new environment and provide them with academic guidance and support. Existing students will receive continuous guidance and support from their respective mentors to overcome academic or personal challenges. The department will assign mentors based on several factors such as academic interests, background, and personality. Mentors will maintain regular communication with their mentees and track their academic progress. The department strongly suggests that mentees approach their mentors whenever they face any academic or

personal challenges. The mentorship program will involve regular meetings and workshops for mentors and mentees to share their experiences, discuss their academic and personal goals, and learn from each other.

Session 2020-21 (Semester- I)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	20113114001	RUDRA LAYEK	1112001761	6290078278	Dr. Ramakanta Mondal
2	20113114002	APURBA CHINA	-	-	
3	20113114003	HIMALAYA SINGHA MAHAPATRA	1112001253	8942907900	
4	20113114004	SANTANU BID	1112002431	8617544839	
5	20113114005	JOYDEEP MANDAL	1112002434	8167650721	
Session 2021-22 (Semester- III)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	19113114001	POYRANI TUDU	01065 of 2019-20	8327832870	Dr. Swarup Kumar Maji
2	19113114002	ARNAB MAHANTI	01066 of 2019-20	7063391769	
2	19113114003	ARUP GHOSH	01067 of 2019-20	8967429834	
Session 2021-22 (Semester- V)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	18113114001	ANUPAM CHAKRABORTY	01306 of 2018-19	6207624123	Mr. Saroj Modak
2	18113114002	CHANDIDAS KUNDU	01308 of 2018-19	8918893335	
3	18113114003	DIPAK GARAI	01310 of 2018-19	9932919963	
4	18113114004	MANAS PATHAK	01312 of 2018-19	6295632269	
5	18113114005	RIYA MUKHERJEE	01314 of 2018-19	8167007408	
6	18113114006	SANKHA SUBHRA PATRA	01316 of 2018-19	9064875657	
7	18113114007	SUSMITA MAHANTY	01319 of 2018-19	9749089151	
8	18113114008	SWARAJ PATRA	01321 of 2018-19	8906867031	

With no more agenda to discuss, meeting ended with vote of thanks to the chair.

Swarup Kumar Maji
Dr. Swarup Kumar Maji 10.9.20

Head
Department of Chemistry
Khatra Adibasi Mahavidyalaya