

Proceedings of the Department of Chemistry Meeting held on 29.09.2021 at 03:00 pm in the afternoon in the department of Chemistry, Khatra Adibasi Mahavidyalaya through Google Meet

Dr. Swarup Kumar Maji, Assistant Professor, Head, Department of Chemistry, presided over the meeting. The following members were present:

1. Dr. Swarup Kumar Maji
Assistant Professor, Head
Dept. of Chemistry
2. Dr. Ramakanta Mondal
Assistant Professor
Dept. of Chemistry
3. Mr. Soumen Rakshit
SACT-II
Dept. of Chemistry
4. Mr. Saroj Modak
SACT-II
Dept. of Chemistry

At the outset, Dr. Maji welcomed all the members.

Approval of Agenda – A motion was made from the floor, seconded, and the agenda was approved by voice vote.

The department has passed a resolution to commence the academic session 2021-22 as per the approved academic calendar of the university. The class routine distribution will follow the routine prepared and sanctioned by the Head of the Department. It is mandatory for the faculty members to complete the syllabus within the prescribed timeline mentioned in the academic calendar. To promote modern and innovative teaching methods, the department encourages the faculty members to utilize online platforms for delivering lectures, sharing study material, and conducting assessments. The department also prioritizes providing adequate support to students in terms of counselling, academic guidance, and career development. Additionally, the department will conduct workshops and seminars to enhance the knowledge and skills of both faculty members and students.

The department has decided to continue the mentorship program for both new and existing students by appointing mentors. The mentors will help the newly admitted students to adapt to the new environment and provide them with academic guidance and support. The existing students will receive continued guidance and support from their respective mentors to overcome academic or personal challenges. The department will assign mentors to the students based on various factors such as academic interests, background, and personality. The mentors will maintain regular communication with their mentees and keep track of their academic progress. The department strongly recommends the mentees to approach their mentors whenever they face any academic or personal challenges. The mentorship program will

comprise regular meetings and workshops for the mentors and mentees to share their experiences, discuss their academic and personal goals, and learn from each other.

Session 2021-22 (Semester- I)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	21113114001	SUPRIYO MANDAL	1112100212	8653097419	Mr. Soumen Rakshit
2	21113114002	SUBHAJIT RAY	1112100515	8927916206	
3	21113114003	MANANIDIPA SINGHA MAHAPATRA	1112100230	9635946706	

Session 2021-22 (Semester- III)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	20113114001	RUDRA LAYEK	1112001761	6290078278	Dr. Ramakanta Mondal
2	20113114002	APURBA CHINA	-	-	
3	20113114003	HIMALAYA SINGHA MAHAPATRA	1112001253	8942907900	
4	20113114004	SANTANU BID	1112002431	8617544839	
5	20113114005	JOYDEEP MANDAL	1112002434	8167650721	

Session 2021-22 (Semester- V)					
SL. No.	UID No.	Student Name	College Roll No.	Phone No.	Name of Mentor
1	19113114001	POYRANI TUDU	01065 of 2019-20	8327832870	Dr. Swarup Kumar Maji
2	19113114002	ARNAB MAHANTI	01066 of 2019-20	7063391769	
2	19113114003	ARUP GHOSH	01067 of 2019-20	8967429834	

With no more agenda to discuss, meeting ended with vote of thanks to the chair.

Swarup Kumar Maji
Dr. Swarup Kumar Maji 29.9.21

Head
Department of Chemistry
Khatra Adibasi Mahavidyalaya