The Annual Quality Assurance Report (AQAR) of the IQAC

2015-16

KhatraAdibasiMahavidyalaya

P.O. - Khatra, Dist – Bankura

Pin - 722140

The Annual Quality Assurance Report (AQAR) of the IQAC

KhatraAdibasiMahavidyalaya, Khatra, Bankura

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

KHATRA ADIBASI MAHAVIDYALAYA

1.2 Address Line 1

P.0. -KHATRA

Address Line 2

DISTRICT- BANKURA

City/Town

KHATRA

State

WEST BENGAL

Pin Code

722140

Institution e-mail address

kacollege@rediffmail.com

Contact Nos.

(+91) 8900057220/9434330646

Name of the Head of the Institution:

DR. PARTHASAROTHI HATI

Tel. No. with STD Code:

(+91) 03243-255561

Mobile:

(+91) 8900057220/9434330646

Name of the IQAC Co-ordinator:

ALOKE BHOWMIK

Mobile:

+91 9475623715

IQAC e-mail address:

kamnaac@gmail.com

1.3 **NAAC Track ID**

WBCOGN13295

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

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1.5 Website address:

www.khatraadibasimahavidyalaya.in

Web-link of the AQAR:

www.khatraadibasimahavidyalaya.in/AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C+	60.50	2007	5 YEARS
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC:

02/02/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

    i.   AQAR _ 2010-11_Sent to NAAC on 24/12/2015
   ii.   AQAR_2011-12_Sent to NAAC on 28/12/2015
  iii.   AQAR_2012-13_Sent to NAAC on 28/12/2015
  iv.   AQAR_2013-14_Sent to NAAC on 28/12/2015
   v.   AQAR_2014-15_Sent to NAAC on 29/12/2015

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

    Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

        Urban [ ] Rural [√] [ ] Tribal

Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

    Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

    Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [√]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify) [. Nil]

1.11 Name of the Affiliating University *(for the Colleges)*   [THE UNIVERSITY OF BURDWAN]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

    Autonomy by State/Central Govt. / University [Nil]

    University with Potential for Excellence [Nil] UGC-CPE [Nil]

    DST Star Scheme [Nil] UGC-CE [Nil]

UGC-Special Assistance Programme	Nil	DST-FIST	Nil

UGC-Innovative PG programmes	Nil	Any other (*Specify*)	....

UGC-COP Programmes   Nil

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   Nil

2.4 No. of Management representative   01

2.5 No. of Alumni   01

2.6 No. of any other stakeholder and
community representatives   01

2.7 No. of Employers/ Industrialists   Nil

2.8 No. of other External Experts   Nil

2.9 Total No. of members   15

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   08   Faculty   04

Non-Teaching Staff &Students   03   Alumni   01   Others   Nil

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

If yes, mention the amount   NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Ni | State | Nil | Institution Level | Nil

(ii) Themes | .... |

2.14 Significant Activities and contributions made by IQAC:

- Upgradation of college website as per advice of the IQAC.
- Upgradation of college admission software for online admission of 2016-17.
- Upgradation of college office management software CAMS 3.0 as per IQAC guidelines.
- Modernization of library management system by SOUL 2.0.
- Modernization of LAN connection in office and library for wide networking facilities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To improve infrastructural facilities.	Construction work of Boys' Hostel and class-room has been completed.
2. Construction of Girls' Hostel	Process is going on. Grants received from UGC 40 lac and college contribution 20 lac. Implementing agency – Public Works Department (Civil Wing), Govt. of West Bengal.
3. To increase in number of books in library	Purchase books from college fund.
4. Extension of building and other infrastructural facilities.	Ongoing. Soil test for library building have been done. Plane, estimate and vetting is completed. Grant yet to be received from Govt. of West Bengal (Rs. 60 lac).

Attach the Academic Calendar of the year as Annexure II

2.16 Whether the AQAR was placed in statutory body: Yes | √ | No | |

Management | | Syndicate | | Any other body | Governing Body of the College |

Provide the details of the action taken

Teachers Council, a statutory body as per BU statue, and AQAR is placed before the Teachers Council and Teacher-in- Charge (also Secretary of the T C)requested to convey the suggestion of the IQAC to the Governing Body and Development Sub –Committee of the College. Governing Body Of the College accepted the AQAR 2015-16.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	11			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	11			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	11

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers √   Students √
   (On all aspects)

      Mode of feedback   :   Online ☐   Manual √   Co-operating schools (for PEI) ☐ ..

Please provide an analysis of the feedback in the Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   The syllabi are updated by The University of Burdwan

1.5 Any new Department/Centre introduced during the year. If yes, give details.   Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	09	03	Nil	Nil

2.2 No. of permanent faculty with Ph.D. | 04 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant
(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	09						02	00	11

2.4 No. of Guest and Visiting faculty and Temporary faculty | 21 | | Nil | | 14 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	40	36
Presented papers	02	06	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning; | Nil |

2.7 Total No. of actual teaching days: | 180 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination,
     Bar Coding, Double Valuation, Photocopy,
Online Multiple Choice Questions)

| The College has nothing to do in this matter. |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| Nil |

2.10 Average percentage of attendance of students | 71% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (Hons)	88		12.5	44.32		56.82
B. Sc(Hons)	2		50.0	50.0		100.0
B .Com(Hons)						
B. A (Gen)	301			4.65	17.94	22.59
B. Sc(Gen)						
B. Com(Gen)						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC suggests Teachers Council for holding class tests for each and every department at a certain interval.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-----
UGC – Faculty Improvement Programme	------
HRD programmes	-------
Orientation programmes	------
Faculty exchange programme	------
Staff training conducted by the university	------
Staff training conducted by other institutions	------
Summer / Winter schools, Workshops, etc.	------
Others	-------

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	04	---	---
Technical Staff	01	--	----	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

> IQAC convinces teachers to carry out major &minor research projects in the

3.2Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	---	02	--
Non-Peer Review Journals	---	---	12
e-Journals	--	---	---
Conference proceedings	---	--	--

3.5 Details on Impact factor of publications:

Range [.....]   Average [.....]   h-index [.....]   Nos. in SCOPUS [.....]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 01 | Chapters in Edited Books | 09 |

ii) Without ISBN No. | 01 |

3.8 No. of University Departments receiving funds from

UGC-SAP | .... | CAS | .... | DST-FIST | ... |

DPE | ... | DBT Scheme/funds | |

3.9 For colleges   Autonomy | .... | CPE | ... | DBT Star Scheme | |

INSPIRE | .... | CE | ... | Any Other (specify) | |

3.10 Revenue generated through consultancy | Nil |

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

| Nil | | Nil | | Nil | | Nil |

3.13 No. of collaborations   International | N | National | Nil | Any other | Nil |

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency | ---- | From Management of University/College | ---- |

Total | ---- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project Fellows Nil   Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil   State level Nil

National level   International level Nil   Nil

3.22 No. of students participated in NCC events:

University level Nil   State level Nil

National level   International level 02   Nil

3.23 No. of Awards won in NSS:

University level Nil   State level Nil

National level   International level Nil   Nil

3.24 No. of Awards won in NCC:

University level Nil   State level Nil

National level Nil   International level   Nil

3.25 No. of Extension activities organized

University forum NA   College forum NA

NCC NA   NSS 02   Any other NA

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS units of our college took active part in Nirmal Bangla Mission in neighbouring Famous Tourist Spot at Mukutmoniput, located within 10 to 15 km from the college campus.
- The unit also actively participated in making awareness campaign for blood donation and general health.

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	109143.7 Sq-metre	Nil	Donation	109143.7 Sq-metre
Class rooms	19	11	UGC, StateGovt&OWN	30
Laboratories	04	01	UGC, State govt. & Own	05
Seminar Halls	02	01		03
No. of important equipment's purchased ($\geq$ 1-0 lakh) during the current year.	03	Nil		03
Value of the equipment purchased during the year (Rs. in Lakhs)	₹27,60,547/-	₹379569/-	UGC&OWN	₹31,40,116/-
Others				

4.2 Computerization of administration and library

The entire administrative works of the College have been computerised, on the other hand the Library automation process using SOUL 2.0 Software is going on.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20673	1036517	130	32000	20803	1068517
Reference Books	8825	538909	07	5489	8832	544398
e-Books	100000+	6000	--	--	100000+	6000
Journals	24	52188			24	52188
e-Journals	6000	5000			6000+	5000
Digital Database						
CD & Video	40	4000	11	3000	7000	7000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	46	00	04	05	00	13	25	00
Added	15	05	57	01	00	01	12	00
Total	48	05	61	06	00	14	31	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

For technology upgradation each departments (GENERAL) have been provided with a Laptop. With internet facilities. All computers of the college has been provided with internet connectivity.

4.6 Amount spent on maintenance in lakhs:

i) ICT

0.2425

ii) Campus Infrastructure and facilities

1.77

iii) Equipments

0.30

iv) Others

0.39

Total :

2.7025

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC plans for the smooth conduct of the process of admission, remedial classes, academic progress etc.

5.2 Efforts made by the institution for tracking the progression

> - Conduct Unit test twice (For Hons. students only)
> - Annual test examinations conducted before the final examination of the University

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3231	...	.....	.....

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men
No	%
2315	56.48

Women
No	%
1408	43.51

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1438	706	1041	538	Nil	3723	12012	615	864	540	02	3231

Demand ratio:1:2.4   Dropout %: 31

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Remedial coaching offered to Students aspiring for competitive examination.

No. of students beneficiaries   Data on regular basis is not available

5.5 No. of students qualified in these examinations

NET ----   SET/SLET ...   GATE ...   CAT ....

IAS/IPS etc .   State PSC ...   UPSC   Others   22 (WB Police, CRPF &Private)

5.6 Details of student counselling career guidance

After completion of Graduation our faculty members arrange support service to the students about different career opportunities and pursuit of higher studies.

No. of students benefitted: | ... |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes

The Teachers Council insists teachers to sensitise general students about gender sensitization matters, awaking them about sexual harassment taking place in different parts of the country, awareness in respect of existing legal protection etc

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | Nil | National level | Nil | International level | Nil |

No. of students participated in cultural events

State/ University level | Nil | National level | Nil | International level | Nil |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | Nil | National level | Nil | International level | Nil |

Cultural: State/ University level | Nil | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	682	₹ 2,50,000/-
Financial support from government	2031	₹ 10,155,000/-
Financial support from other sources	70	₹ 1,00,000/-
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students

"Nirmal Bangla" Avhijan making Human Chain, Creating blood donation awareness among general students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Better employment and better citizenship.
Mission: To educate the students, develop a pollution free green campus.

6.2 Does the Institution has a management Information System | Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College follows Curriculum Development as provided by the University.

6.3.2 Teaching and Learning

Continuous improvement of teaching methodology through ICT.

6.3.3 Examination and Evaluation

Regular class test, Unit test and test examination before the commencement of The University examination, review of result analysis.

6.3.4 Research and Development:

Initiatives were taken to motivate the students for conducting micro-level research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Facilities of central library are fully utilized by the students. It is encouraged by IQAC.

6.3.6 Human Resource Management | Nil

6.3.7 Faculty and Staff recruitment

Sending proposal repeatedly to the concerned authorities of the State (W.B) stating the exact vacancy position.

6.3.8 Industry Interaction / Collaboration: | Nil

6.3.9   Admission of Students:

Newspaper advertisement, pasting all admission related matters in the College Notice Board and pasting the same in some important places of the locality.

6.4 Welfare schemes for teaching non-teaching and students:

Teaching	
Non teaching	
Students	Student Free/Half ship

6.5 Total corpus fund generated: 25 lacs.

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/Autonomous College for Examination Reform?

The executive council of the University of Burdwan forms a visiting team for smooth conducting of Examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges

No effort has been made by the University to promote autonomy in the affiliated college.

6.11 Activities and support from the Alumni Association

Though the College has no formal Alumni Association, however, our ex- students are highly active and are always involved in the overall development of the institution and help the running students in various ways at a large.

6.12 Activities and support from the Parent – Teacher Association

There is no formal parent- teacher association in our College. But senior faculty members of our College meet the parents locally in many occasions and gather feedback which virtually come to us and enrich our understanding. It is followed for effective implementation of the academic plan.

6.13 Development programmes for support staff:

IQAC brings them to undergo exposure to the latest technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Environmental as well as health awareness programmes are carried out by the teams of NSS and NCC. i) IQAC tries to make the college campus a green campus by making plastic free zone. ii) Blood donation camp organised by the student union every year. iii) Campaigning against HIV. v) Health awareness programme in the adopted villages.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Teaching and study materials are supplied to all the students by their respective departments.
- Teaching through power-point presentation in all Honours and pass departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Action taken to improve the student attendance as well as results .Continuous counselling and warning Notices improved the attendance of the students as a whole.

*Provide the details in annexure (Annexure IV)

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice I: Service provided by NCC cadets & NSS volunteers for campus cleaning and development of awareness in the adopted villages.
Best Practice II: Preservation and conservation of Bio diversity.

*Provide the details in annexure (Annexure V)

7.4 Contribution to environmental awareness / protection:

i.. Using eco-friendly fuel in the Boys Hostel
ii. Tree plantation in rainy season
iii. To make the college campus a plastic free zone
iv. Took active part in "Nirmal Bangla "Avijhan

7.5 Whether environmental audit was conducted?　　Yes ☐　　No ☑

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- The undergraduate courses (Honours & General) offered by each department aim to bring its concentrators to a point where they can understand and evaluate what is occurring in the world around them and at the same time plan their future.
- Most of the departments have witnessed many ups and downs over the years, thereby gaining strength and gathering some weaknesses as well, in the process. Quite a considerable percentage of the students who have crossed the UG level from these departments, have moved on to join PG courses at various universities. Most of the students who have graduated from these departments since the inception of the college have been placed in various occupations.
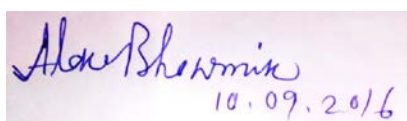
- A harmonious environment, close family like interaction that is stimulating for teachers and students, prevail in all the departments. The teaching faculty truly enjoys talking with and working with the undergraduates. Students are welcome during college hours, after classes are over and even at home on holidays. They can seek advice and counsel on issues ranging from programmes of study, career plans, and study habits and on personal problems. The teachers also gladly help the students in preparing for various professional examinations by providing guidance and books from their personal collections, sometimes even by borrowing from the library.
- Most of the departments have witnessed poor attendance, which is very alarming for the institution and the authority is serious considering about the matter and already taken few steps to curb down the tendency.

8. Plans of institution for next year

For the coming year, following developmental programmes have been proposed:

1. Boundary wall for the remaining portion of the College campus be done.
2. To open Honours Course in Geography, Education and Physics.
5. Use of free and open source Software for operating computers.
6. To collect artefacts from various places and also archaeology remaining's from various sources for College Museum.
7. To publish journals with ISSN number.
8. To upgrade the laboratories in an advances level.

Name: ALOKE BHOWMIK

Aloke Bhowmik
10.09.2016

Signature of the Coordinator, IQAC

Coordinator
I.Q. A. C
Khatra Adibasi Mahavidyalaya

Name: Dr. Parthasarathi Hati

10/09/16

Signature of the Chairperson, IQAC

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

_____***_____

Annexure - I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE -II

ACADEMIC CALENDER-2015-16

First half of the session: 1st July 2015 – 31st December 2015					
Month & Year	**Week**	**Date in the Week**	**Purpose of Holidays**	**Number of No Class Days/Holidays**	**Number of days for holding classes & examinations**
July 2015	1st	July (01-04)	Nil	Nil	04 days
July 2015	2nd	July (05-11)	Sunday - 05.07.15	01 day	06 days
July 2015	3rd	July (12-18)	Sunday - 12.07.15; Id-ul-Fiter – 18.07.15	02 days	05 days
July 2015	4th	July (19-25)	Sunday & Id-ul-Fiter – 19.07.15	01 day	06 days
July-Aug 2015	5th	July 26 - Aug 01	Sunday - 26.07.15	01 day	06 days
July 2015	6th	Aug (02-08)	Sunday - 02.08.15	01 day	06 days
Aug 2015	7th	Aug (09-15)	Sunday - 09.08.15; Ind. Day – 15.08.15	02 days	05 days
Aug 2015	8th	Aug (16-22)	Sunday - 16.08.15; Manasa Puja – (18-19).08.15	03 days	04 days
Aug 2015	9th	Aug (23-29)	Sunday - 23.08.15; Rakhi Purnima - 29.08.15	02 days	05 days
Aug-Sept 2015	10th	Aug 30 – Sept 05	Sunday - 30.08.15; Janmastami - 05.09.15	02 days	05 days
Sept 2015	11th	Sept (06-12)	Sunday - 06.09.15	01 day	06 days
Sept 2015	12th	Sept (13-19)	Sunday - 13.09.15; Viswakarma Puja - 18.09.15	02 days	05 days
Sept 2015	13th	Sept (20-26)	Sunday - 20.09.15; Id-ud-Zoha- 25.09.15	02 days	05 days
Sept-Oct 2015	14th	Sept 27-Oct 03	Sunday - 27.09.15; Gandhiji'sB'Day - 02.10.15	02 days	05 days
Oct 2015	15th	Oct (04-10)	Sunday - 04.10.15	01 day	06 days
Oct 2015	16th	Oct (11-17)	Sunday - 11.10.15; Mahalaya - 12.10.15	02 days	05 days
Oct 2015	17th	Oct (18-24)	Sunday - 18.10.15; Puja Holidays –(19-24).10.15	07 days	Nil
Oct 2015	18th	Oct (25-31)	Sunday - 25.10.15; Puja Holidays –(26-31).10.15	07 days	Nil
Nov 2015	19th	Nov (01-07)	Sunday - 01.11.15; Puja Holidays –(02-07).11.15	07 days	Nil
Nov 2015	20th	Nov (08-14)	Sunday - 08.11.15; Puja Holidays – (09-14).11.15	07 days	Nil
Nov 2015	21st	Nov (15-21)	Sunday - 15.11.15; College Foundation Day - 18.11.15	02 days	05 days
Nov 2015	22nd	Nov (22-28)	Sunday - 22.11.15; Guru Nanak's Day - 25.11.15	02 days	05 days
Nov-Dec 2015	23rd	Nov 29-Dec 05	Sunday - 29.11.15	01 day	06 days
Dec 2015	24th	Dec (06-12)	Sunday - 06.12.15	01 day	06 days
Dec 2015	25th	Dec (13-19)	Sunday - 13.12.15	01 day	06 days
Dec 2015	26th	Dec (20-26)	Sunday - 20.12.15; FathehaDouzDaham – 24.12.15 X-Mas - 25.12.15	03 days	04 days
Dec 2015	27th	Dec (27-31)	Sunday - 27.12.15	01 day	06 days
Total (1st half of the year, i.e. 1st July 2015 – 31st December 2015)				**64 days**	

Second Half of the session: 1st January 2016 -30th June 2016					
Month & Year	**Week**	**Date in the Week**	**Purpose of Holidays**	**Number of No Class Days/Holidays**	**No. of days Available for Classes & exams**
Jan 2016	27th	January (01-02)	Sunday & New Year's Day - 01.01.16	01 day	06 days
Jan 2016	28th	January (03-09)	Sunday - 03.01.16	01 day	06 days
Jan 2016	29th	January (10-16)	Sunday - 10.01.16; Pous Sankranti &Ahera – (15-16).01.12	03 days	04 days
Jan 2016	30th	January (17-23)	Sunday - 17.01.16; Netaji's Birth Day - 23.01.16	02 days	05 days
Jan 2016	31st	January (24-30)	Sunday - 24.01.16; Republic Day - 26.01.16	02 days	05 days
Jan-Feb 2016	32nd	Jan 31 - Feb 06	Sunday - 31.01.16	01 day	06 days
Feb 2016	33rd	Feb (07-13)	Sunday - 07.02.16; Saraswati Puja - 13.02.16	02 days	05 days
Feb 2016	34th	Feb (14-20)	Sunday - 14.02.16	01 day	06 days
Feb 2016	35th	Feb (21 – 27)	Sunday - 21.02.16; Shibaratri – 26.02.16	02 days	05 days
Feb-Mar 2016	36th	Feb 28 – Mar 05	Sunday – 28.02.16	01 day	06 days
March 2016	37th	Mar (06-12)	Sunday - 06.03.16	01 day	06 days
March 2016	38th	March (13-19)	Sunday - 13.03.16	01 day	06 days
March 2016	39th	March (20-26)	Sunday - 20.03.16; Dolyatra - 23.03.16; Good Friday – 25.03.16	03 days	04 days
Mar-Apr 2016	40th	Mar 27 – Apr 02	Sunday - 27.03.16	01 day	06 days
April 2016	41st	April (03-09)	Sunday - 03.04.16	01 day	06 days
April 2016	42nd	April (10-16)	Sunday - 10.04.16; Chaitra Sankranti - 13.04.16 NabaBarsa - 14.04.16	03 days	04 days
April 2016	43rd	April (17-23)	Sunday - 17.04.16	01 day	06 days
April 2016	44th	April (24-30)	Sunday - 24.04.16	01 day	06 days
May 2016	45th	May (01-07)	Sunday & May Day - 01.05.16; Rabindrajayanti - 07.05.16	02 days	05 days
May 2016	46th	May (08-14)	Sunday - 08.05.16; Summer Recess – (11-14).05.16	05 days	02 days
May 2016	47th	May (15-21)	Sunday - 15.05.16; Summer Recess – (16-21).05.16	07 days	Nil
May 2016	48th	May (22-28)	Sunday - 22.05.16; Summer Recess – (23-28).05.16	07 days	Nil
May-June 2016	49th	May 29-June 04	Sunday - 29.05.16; Summer Recess – 30.05.16-04.06.16	07 days	Nil
June 2016	50th	June (05-11)	Sunday - 05.06.16; Summer Recess – (06-11).06.16	07 days	Nil
June 2016	51st	June (12-18)	Sunday - 12.06.16	01 day	06 days
June 2016	52nd	June (19-25)	Sunday 19.06.16	01 days	06 days
June 2016	53rd	June (26-30)	Sunday 26.06.16	01 day	06 days
Total (2nd half of the year, i.e. 1st January 2016 – 30th Jun 2016)				**66 days**	**123 days**
Total = 1st half + 2nd half of the year i.e. 1st July 2015 - 30th June 2016				**130 days**	**245 days**

Total No. of days available for holding classes & Exams.	**245 days**
College Examination	12 days
Fresher's Welcome	01 day
Annual Social Function	01 day
Annual Sports	01 day
Election of the Student's Council	01 day
Principal's discretion	03 days
Available Teaching Days (Net)	**226 days**

FEED BACK

Random feedback of 3rd year Hons. Students of 2015-16was received. On the basis of the analytical report of that feedback the IQAC has come to the following observation.

Observations are as follows-

1. Teaching quality of the teachers is satisfactory to most of the students.

2. The syllabus of all the Hons. Subjects completed within the stipulated time.

3. A major section of the teachers used reference books regularly and also suggested to the students about those reference books.

4. The students are also satisfied regarding the internal evaluation of the college.

5. Most of the students have a demand of more spacious reading room and more text book and reference books.

7. The students have demanded for ICT enabled classroom.

8. Modernisation of playground of the college campus is another suggestion of the students.

9. More classrooms are required.

10. Number of teachers should be increased.

11. The students expects more innovative (Study tour, surveys, field work etc.) teaching learning process.

Plan of Action	Achievements
1. To improve infrastructural facilities.	Construction work of Boys' Hostel and class-room has been completed.
2. Construction of Girls' Hostel	Process is going on. Grants received from UGC 40 lac and college contribution 20 lac. Implementing agency – Public Works Department (Civil Wing), Govt. of West Bengal.
3.To increase in number of books in library	Purchase books from college fund.
4. Extension of building and other infrastructural facilities.	Ongoing. Soil test for library building have been done. Plane, estimate and vetting is completed. Grant yet to be received from Govt. of West Bengal (Rs. 60 lac).

Best Practice - I

1. Title of the Practice I: Environmental as well as health awareness programmes are carried out by the teams of NSS and NCC. IQAC tries to make the college campus a green campus by making plastic free zone.

Following are the goals:

  i)   To develop environ friendly mentality among student.
  ii)   To prepare them to provide unconditional, selfless service in the time of national disaster, natural calamities and whenever the nation requires them in the period of emergency.
  iii)   To teach them to help the economically and socially weaker section and the women.
  iv)   To train them to expand the consciousness of environment, general health, ecology among the neighbouring people when they work in the adopted villages.

3. Context: Environment awareness

4. The Practice: Environmental as well as health awareness programmes are carried out by the teams of NSS and NCC. IQAC tries to make the college campus a green campus by making plastic free zone.

5. Evidence of success: (i) Orchard and Green corridor of the college, (ii) vast biodiversity of the campus.

6. Problem Encountered: Adverse environment due to deforestation is one of the problem to protect natural flora and fauna.

Best Practice - II

1. Title of the Practice I: Provide ICT enabled teaching to the students

2. Concept: In the age of globalisation it is inevitable to introduce ICT.

Goals: Following are the goals:

  i)   Increased internet connectivity.
  ii)   create wi-fi zone in campus
  iii)   Acquainted the Teachers and students to the ICT.
  iv)   Use latest and upgraded educational technology.

3. Context: Use of modern educational technology

4. The Practice: Use laptop and LCD Projector.

5. Evidence of success: Students are benefitted

6. Problem Encountered: Lack of fund.